

Moruya SLSC Hall Facility

VENUE HIRE - Application Form

Name of Applicant	Name of Organisation	
	Email:	Phone
Postal Address		
Hire	Date:	Number of Guests:
Purpose of Hire		
Food, Beverage, Cleaning: For Hirer clean requirement refer to Item 16. Of the Hire Agreement	Do you require Use of Kitchen Facilities: Yes <input type="checkbox"/> No <input type="checkbox"/> Do you require Bar service: Yes <input type="checkbox"/> No <input type="checkbox"/> Do you require FULL Cleaning Service Yes No Do you intend undertaking own clean Yes No	
Scale of Fee & Charge Options:	\$60 per hourly hire \$550 per day/night hire \$75 hourly rate clean, for complete or partial clean \$350 Full professional clean	
Refundable Bond charge rate:	<ul style="list-style-type: none"> Hourly \$100 per hour for short term hourly hire Day/Night \$1000 	
Security if required: Moruya SLSC may requires you to have security. See Item 2.4 & 11. Of the Hire Agreement	Name of security firm: Contact Person: Phone/Mobile: Hours of Hire:	
Hire Activity: see Item 10. Of the Hire Agreement	Private Yes No	Public Yes No
Time of Hire (to include set up & pack up)	Arrival Time	am/pm
	Departure time	am/pm
Total Hire Cost Payable: Hourly cleaning to be deducted as actual time taken from Bond	Per Hour: No of Hours _____ @ \$60/ hour = \$ Day/Night: No of Days _____ @ \$550 = \$ Hourly rate cleaning: Actual @ \$75/hour = \$ Professional clean – Flat rate @ \$350 = \$ Total Fee to Pay = \$	
Terms and Conditions as attached must be signed by the hirer.	I/we certify that I have read and agree to abide by the Terms and Conditions of the Moruya Surf Life Saving Club Hire Agreement, I/we are responsible for payment of bond, hire and any cleaning fees as per this club Application Form. Date: _____ Signed: _____	
Moruya SLSC section: Note any special conditions	Special Notes: Club Representative Signed: _____ Date: _____	